



CABINET FOR FAMILIES AND CHILDREN  
COMMONWEALTH OF KENTUCKY  
FRANKFORT 40621

DEPARTMENT FOR SOCIAL INSURANCE  
DIVISION OF CHILD SUPPORT ENFORCEMENT  
"An Equal Opportunity Employer M/F/D"

DCSE Manual Transmittal  
Letter No. 435  
December 16, 1996

TO: Staff, Division of Child Support Enforcement

SUBJECT: Federal Letter to AP - Electronic Posting (Form CS-115),  
Federal Letter to AP - Suspense Posting (Form CS-116),  
State Letter to AP - Posting (Form CS-117), State Letter to  
AP - Electronic Posting (Form CS-146) and Procedural  
Instructions.

Effective immediately, the Federal Letter to AP - Electronic Posting (Form CS-115), Federal Letter to AP - Suspense Posting (Form CS-116), State Letter to AP - Posting (Form CS-117), State Letter to AP - Electronic Posting (Form CS-146) and Procedural Instructions have been obsoleted to eliminate unnecessary costs and casework activity.

These forms were formerly used to notify noncustodial parents when their tax refunds were received by the Division of Child Support Enforcement (DCSE) and applied to arrearages. As both the Internal Revenue Service and the Kentucky Revenue Cabinet notify noncustodial parents that their refunds are being sent to the child support agency, there is no need for DCSE to duplicate the notification process.

The Child Support Manual of Forms is to be updated as shown on page two.

STEVEN P. VENNO, DIRECTOR  
DIVISION OF CHILD SUPPORT ENFORCEMENT

"CHILDREN FIRST"